

E Safety

PARC (Essex)

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| April 2019 LT (V1) |
| Review yearly |

The Trustees of PARC wish to limit the risk to service users when using any device whilst in our care. This includes all digital platforms, although the only access that we regularly offer to service users is through supervised, and restricted Ipad usage.

Staff should also be E-Safety trained and aware of potential risks and the procedures to follow should a situation occur.

This policy applies to trustees, staff, volunteers, service users and visitors who have access to, and are users of ICT systems, both in and out of PARC.

It is our intention to limit the risks to staff, as well as children and young people, when using the internet, through any type of digital device on PARC premises. This should be achieved through a combined approach to policies and procedures and will be reviewed yearly due to the fast pace of the industry. Staff and volunteers will be provided with in house E-Safety Training annually.

It is PARC’s aim to ensure that trustees, staff and volunteers:

* understand the risks associated with E-Safety
* are aware of, and have read the appropriate PARC policies that will link to safeguarding the children and young adults in our care
* know the pathways to deal with any inappropriate E-Safety behavior
* strive to always monitor any on site use of digital equipment by service users

Devices used within PARC must be password protected and have appropriate, robust restrictions in place. Systems should be secure and not open to misuse or malicious attacks. The Essex Safeguarding Children Board’s E Safety Policy Guidance should be referred to for further information.

Passwords should be changed regularly, and staff are advised to keep up to date with E Safety technical information and approaches.

On site use of the network/internet is regularly monitored and any misuse/attempted misuse will be reported through safeguarding procedures.

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